**Missoula County Public Schools**

**Graduations Matters Missoula Student Wellness Subcommittee**

Wednesday, December 5, 2013

3:30-5:00pm

Administration Building, Room 14

**Guiding Question:**

How do we work with students, staff, parents, and community members to identify and implement strategies that will significantly improve the physical and mental health of students so that we may ensure 100% graduation for all students, regardless of circumstances?

**Long term targets:**

***Enhance Student Wellness*** – work with students, staff, parents and community members to identify and implement strategies that will significantly improve the physical and mental health of students. Work on both policy and curricular recommendations in the following subcategories:

* Nutrition
* Physical Activity
* School Health
* Mental Wellness/Substance Abuse Prevention

**Short term targets:**

* Divide into two smaller groups to accomplish:
  + Complete action plan for Summit Part 1 for dissemination to participants by Dec 15
    - Objectives
    - Timeline (specific dates)
    - Key players – identify ONE point person for each objective
    - Measurable outcomes – how will we assess our progress
  + Planning for Summit Part 2
    - Agenda
    - Venue
    - Funding

**AGENDA**

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| **3:30-3:40** | Welcome, review agenda, introductions – divide into small groups |
| **3:40-4:30** | Divide into two smaller groups to accomplish:  Identify for each subgroup:   * facilitator/timekeeper to keep the group moving * recorder to take notes (give to Heather at end of meeting) * reporter to share with the larger group at the end of the meeting  1. Complete action plan for Summit Part 1 for dissemination to participants by Dec 15    1. Objectives    2. Timeline (specific dates)    3. Key players – identify ONE point person for each objective    4. Measurable outcomes – how will we assess our progress 2. Planning for Summit Part 2    1. Agenda    2. Venue    3. Funding |
| **4:30-4:45** | Update from each subgroup:   1. Complete action plan for Summit Part 1 for dissemination to participants by Dec 15 2. Planning for Summit Part 2 |
| **4:45-5:00** | Closing and next steps: Review who will complete what:   * Complete action plan and send to participants:   + By Dec 15   + Who? * Summit Part 2   + Feb. 21st   + Invites/registration     - When?     - By who?   + Final agenda     - When?     - By who?   + Funding     - When?     - By who?   ***Next meeting:***   * Scheduled: Wednesday, January 22, 2014, 3:30-5pm * Add:   + Action plan subgroup   + Summit Part 2 subgroup   + Summit Part 2 facilitator training |